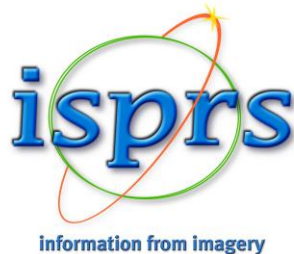


Guidelines

for Speakers of Live Sessions

« Opening, Awards Ceremony and Keynote Speakers,
Technology Track, Forum Track, ISPRS Geospatial Lecture Day »

XXIV ISPRS
CONGRESS
2021 DIGITAL EDITION
July 5-9, 2021



You are presenting LIVE ! (1/2)

Your presentation is scheduled **LIVE** during the digital event :

- For your **live presentation in the Zoom live room**, you have two options:
 - to **upload your presentation** (ppt, pdf) before the session.

During the live session, it will be broadcasted live in **high quality** and you will be given the control of your presentation during the live session. This option should be preferred. (It can be a video file)

- to **share your presentation** with the share screen function of Zoom but with a quality that will depend on the quality of the internet connection. *This option should preferably be avoided*

You are presenting LIVE ! (2/2)

- The moderator of the session will introduce you and give you the hand for your presentation **that will not exceed the time allocated to you in the program**
- A **Zoom link** to the live session will be sent to you by our partner company key4events a few days before your session.
- We kindly ask you to connect no later than **30 minutes** prior to the start of your session (please refer to the program and the timezone).

5 tips for a successful video conference!

1. Best Camera

2. Sound Quality



We recommend to use a high-definition webcam. Laptop integrated webcams are not always high-definition and it can impact the quality of the image (position, light, focus...) Whenever possible we recommend to use an external webcam.

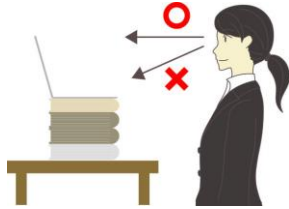


For the best audio experience, please use a headset, earbuds, or external USB micro. It avoids background noises and echos.



If you will have to switch from Zoom to another application during the live (for example the moderation website). Or if you need to control a presentation through your mobile / tablet, we recommend to do not use a mobile / tablet to do your live presentation. Because it will disturb the camera usage during the live (ON/OFF)

3. The Right Position



Your camera should be at eye level.

If you are using the camera on your laptop, you can stack a few books under your computer to bring the camera up.



Always adjust the angle of the camera to place yourself both horizontally and vertically in the center.

An ideal view would be from about mid chest to just above your head.

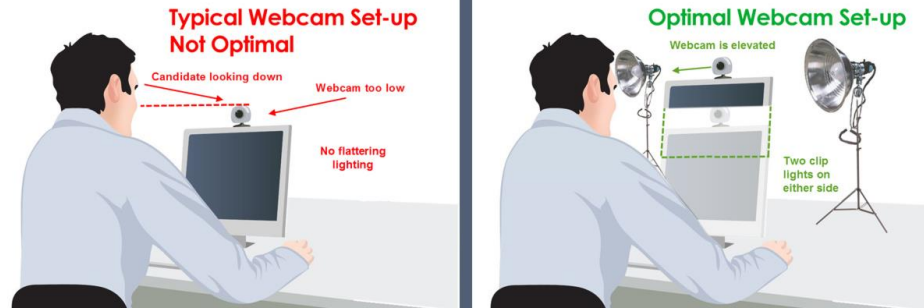


4. The Perfect Lighting



Lighting is key. Identify where most of the light is coming from (for example a window) and put your computer in front of it
– as close as you can – so you get as much light on your face as possible

If you cannot face a window, consider getting an extra light (such as a lamp) and place it on or behind your desk - facing you



5. The Ideal Room Background



Sit in a quiet and isolated room.
You can leave some personal items behind you,
but make sure that it is not too much distracting.

When possible, give yourself some space
between you and the wall behind you.

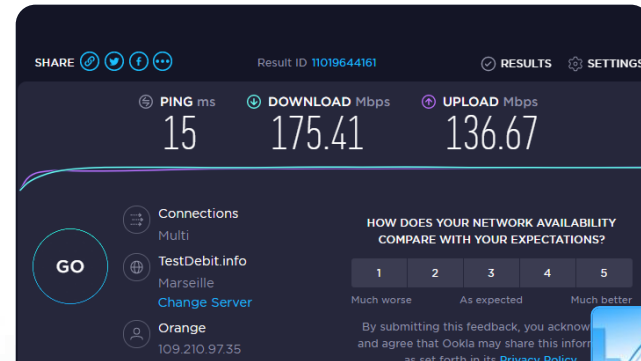
Last but not least, your connection :

<https://www.speedtest.net>



1/ Click on Go

Then wait a few seconds, the test will start



2/ Result?

It is important to have a **minimum speed of 2 Mbps**



Upload Your Presentation

How to process 1/2 ?

Please log-in to your personal space (link sent in the email attached)

Session	Intervention	Date	Files
> Topic , Session title (Room)	Your presentation title <i>Jane SMITH</i> Abstract	presentation date	 No file uploaded

1. Click here

2. Select your file



Autologous Chondrocyte Implantation for the Treatment of Focal Articular Cartilage Defects of the Humeral Head

Autologous Chondrocyte

Please choose the files to upload

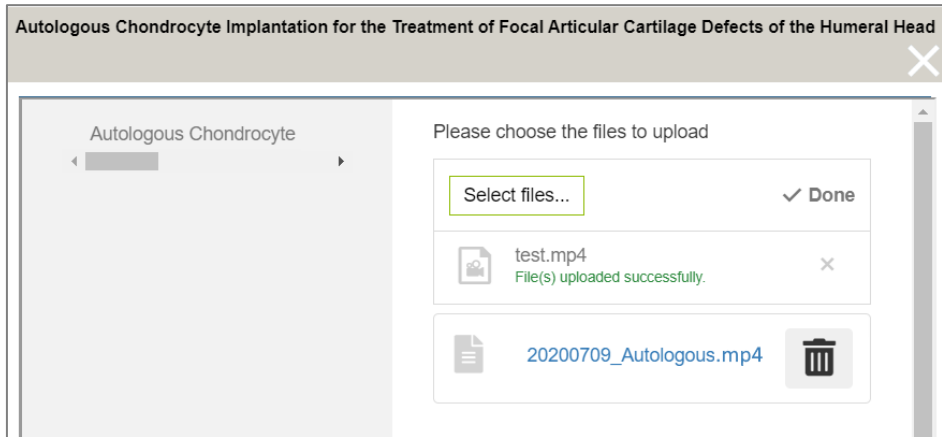
Select files... *Drop files here to upload*

Files already on server

 20200709_Autologous.mp4 

Upload Your Presentation

How to process 2/2 ?



3. When your presentation eg. video, pdf, ppt file - is uploaded, click here to close the window

4. Your file is uploaded

Session	Intervention	Date	Abstract	Files
Topic , Session title (Room)	Your presentation title <i>Jane SMITH</i> Abstract	presentation date		1 file uploaded (150 MB)

For technical assistance please send an email to : isprs2021@key4events.com



information from imagery

**Thank you for your
collaboration!**